

**Town of Tiverton
Budget Committee
Meeting
Town Hall
11 March 09
6:00p.m.**

Chairman Jeff Caron called the meeting to order at approximately 6:45p.m. Attending members were: Jeff Caron, Ray Joubert, Dave Perry, Sanford Mantell, Joe Bento and Cynthia Nebergall. At about 6:50p.m., after approval of the minutes, Art Moller, Alex Cote, and Tom Parker joined the meeting. Rob Coulter joined the meeting at about 8:05p.m. Dan Rapoza was absent.

1. Approval of minutes.
The minutes of the 26 February 2009 meeting and the 04 March 09 meeting were approved by unanimous consent.

2. Schedule planning.
Jeff Caron distributed a revised Working Schedule (copy attached), which concludes with the Financial Town Meeting. Mr. Caron asked Committee members to review the proposed Committee schedule and, at the 12 March meeting, provide any corrections to the schedule. Mr. Caron said that at the meeting on 18 March he would like to entertain motions for votes on a Budget Committee goal for the tax levy and he asked that the members prepare to state their views on a Committee tax levy goal at the 18 March meeting.

It was the consensus of the Committee that it would not schedule a site visit of the schools as the requested School budget has minor capital requests.

3. Discussion of taxation.
Jeff Caron distributed and reviewed a revised FY10 Revenue Estimation Worksheet and FY10 Taxation Worksheet (copies attached). Mr. Caron asked Committee members to review the Worksheets and, at the 12 March meeting, provide any corrections.
4. Senior Center budget testimony and discussion.
Janice Gomes, Senior Center Director, reviewed the requested budget.
5. Town Treasurer budget testimony and discussion.
Treasurer Phil DiMattia reviewed the requested budget for the Treasurer's Office.

6. Debt Service budget testimony and discussion.
Treasurer DiMattia reviewed the Town's debt obligations.
7. Town Administrator budget testimony and discussion.
Town Administrator Jim Goncalo reviewed the requested budget for the Town Administrator's Office. Mr. Goncalo said that the League of Cities and Towns represents the Town's interests against the State.
8. Budget testimony and discussion of the following:
 - a. Tax Collector
 - a. Tax Collector Geri Holewiak reviewed the requested budget and distributed documents showing historical uncollected taxes and late taxes collected (copies attached). Mr. Caron noted that approximately \$450k of taxes due in FY06-08 were collected in FY09 as of 31 January 09.
 - b. Economic Development Commission
 - a. Leonard Schmidt, President of the Economic Development Commission, reviewed the requested budget. Mr. Schmidt said that this is the first time a budget has been requested by the EDC. The EDC wants to develop a website, conduct studies and public hearings, and advertise.
 - c. Harbor Master
 - a. Harbor Master Phil LaPointe reviewed the requested budget.
 - d. Conservation Commission
 - a. Tom Ramotowski, Chairman of the Conservation Commission, reviewed the requested budget.
 - e. Planning Board
 - a. Steve Hughes, Chairman of the Planning Board, was not present.
 - f. Planning Department
 - a. Chris Spencer reviewed the requested budget. There was discussion of the GIS system and Mr. Spencer said that the annual cost for web-hosting of the GIS system by an outside vendor will be about \$3k per year.
 - g. Open Space Commission
 - a. Garry Plunkett, Chairman of the Open Space Commission, reviewed the requested budget.
 - h. Historical Cemetery Commission
 - a. Bob Martin, Co-Chairman of the Historical Cemetery Commission reviewed the history of the Cemetery Commission and said Tiverton has 86 cemetery sites. Mr. Martin reviewed the requested budget.
 - i. Parks and Recreation
 - a. Gary Rose, Chairman of the Parks and Recreation Commission, reviewed the requested budget.

The meeting adjourned shortly after 10p.m.

Respectfully submitted,
Cynthia Nebergall, Secretary

*Budget Committee
11/10/09*

**Budget Committee Working Schedule as of 3/11/09
Working Copy - Subject to Change - Not Official Notice**

<u>Day</u>	<u>Date</u>	<u>Description</u>	<u>Site Visit</u>	<u>Meet</u>	<u>Deliberations</u>	<u>Notes</u>
Thursday	12/4/2008	Cancelled				
Thursday	12/11/2008	Mtg				
Thursday	1/8/2009	Joint Workshop				
Thursday	1/15/2009	Mtg				
Thursday	1/22/2009	Mtg	Town Hall			
Thursday	1/29/2009	Cancelled				
Saturday	1/31/2009	Site Visit	Fire			
Thursday	2/5/2009	Mtg		Fire	Town Hall	
Saturday	2/7/2009	Site Visit	Police			
Thursday	2/12/2009	Mtg		Police	Fire/Town Hall	
Saturday	2/14/2009	Site Visit	Public Works			
Thursday	2/19/2009	Mtg		Public Works/School	Police	
Saturday	2/21/2009	Site Visit	Library			
Thursday	2/26/2009	Mtg		Library/Town Clerk/Others	Public Works/School	
Saturday	2/28/2009	Site Visit	Senior Center			
Wednesday	3/3/2009	Workshop				
Thursday	3/5/2009	Cancelled				
Wednesday	3/11/2009	Mtg		Testimony		
Thursday	3/12/2009	Mtg		TC/Testimony Budget Discussion		
Wednesday	3/18/2009	Mtg		Levy Goal Vote/ Budget Votes		
Thursday	3/19/2009	Mtg		Budget Votes		
Wednesday	3/25/2009	Mtg		Budget Votes / Resolves		
				Budget Votes/ Clean Up/Tax Rate Deliver Docket		
Thursday	3/26/2009	Mtg				
Saturday	3/28/2009	Mtg		Backup		
Wednesday	4/1/2009	Mtg		Backup		
Thursday	4/2/2009	Mtg		Backup		
Thursday	4/9/2009	Mtg, Publish Docket				
Thursday	4/16/2009	Public Hearing				
Thursday	4/23/2009					between 4/19 - 4/28
Thursday	4/30/2009					
Saturday	5/7/2009	FTM				
Saturday	5/9/2009					
Occurred	Workshop	If Needed	Site Visit			

TIVERTON BUDGET COMMITTEE											
FY10 Revenue Estimation Worksheet											
WORKING COPY - Draft 3/17/09 - SUBJECT TO CHANGE											
Item #	Proposed Expenditures	FY 06	FY 07	FY 08	FY 09	FY 09	FY 09	FY 09	FY 10	Notes	Acct #
					Docket	As of 31 Jan 09	As of 31 Jan 09	Shortfall	BC Estimate		
	Anticipated Non Property Tax Revenue & Reimbursements						58.3%				
1	State and Federal Governments for school operations				\$ 5,108,170	\$ 2,681,781	52%	\$ -	\$ 5,305,865	FY10 Gov Proposal 10 March 08	#770-701
2	School Department misc revenues - Fair River Tutors				\$ 69,910	\$ 7	0%	\$ -	\$ 73,267	FY10 Estimate per School Dept Doug Fiori	#770-705
3	School Department Housing Aid (Completed Projects)				\$ 640,000	\$ 123,368	23%	\$ -	\$ 735,061	FY10 Estimate, 30% of school bond cost	#770-706
4	Interest on Taxes	\$ 182,900	\$ 213,534	\$ 202,739	\$ 185,000	\$ 124,523	67%	\$ -	\$ 199,724	Prior 3 Yr Avg FY09 actual on track > docket	#217-112
5	Interest on Town Investments	\$ 141,369	\$ 173,162	\$ 130,205	\$ 165,000	\$ 82,376	50%	\$ 23,781	\$ 148,245	Average of 3 yr actuals	#214-415
6	Departmental fees, licenses, permits, miscellaneous	\$ 855,735	\$ 666,647	\$ 1,016,065	\$ 782,850	\$ 643,764	82%	\$ -	\$ 700,000	FY09 actual on track to be > docket	Aggregate
7	Probate and Municipal Court Revenues	\$ 60,673	\$ 63,760	\$ 60,853	\$ 80,000	\$ 32,797	41%	\$ 23,777	\$ 61,762	Prior 3 Yr Avg FY09 scales to \$56,223	#196-554, #197-554
8	Third Party Rescue Billings	\$ 220,000	\$ 230,000	\$ 408,500	\$ 300,000	\$ 195,000	65%	\$ -	\$ 300,000	FY09 actual on track to be \$334,285	#331-551
9	Municipal Telephone Taxes (Public svu tax)	\$ 177,686	\$ 150,556	\$ 148,549	\$ 148,549	\$ 133,988	90%	\$ -	\$ 133,988	FY10 Gov Proposal 10 March 09	#990-903
10	Town Land Rentals	\$ 114,959	\$ 156,805	\$ 244,797	\$ 150,000	\$ 80,910	54%	\$ -	\$ 150,000	Verify lease situation	#112-575
11	State Revenue Sharing	\$ 599,847	\$ 643,186	\$ 565,433	\$ 492,083	\$ -	0%	\$ -	\$ -	FY10 Gov Proposal 10 March 09	#990-902
12	State Aid for Motor Vehicle Phase Out	\$ 1,214,359	\$ 1,417,030	\$ 1,404,450	\$ 1,449,392.00	\$ 1,058,077	73%	\$ -	\$ 1,413,809	FY10 Gov Proposal 10 March 09	#990-904
13	Meals & Beverage Taxes (reimbursed by State)	\$ 139,362	\$ 142,904	\$ 153,014	\$ 180,000	\$ 102,166	57%	\$ -	\$ 163,982	FY10 Gov Proposal 10 March 09	#990-906
14	Bond Sewer Interceptor - Capitalized Interest	None	\$ 49,272	\$ 61,417	\$ 85,000	\$ -	0%	\$ 21,250	\$ 42,500	FY09 \$85K will be less FY10 less per TA	#215-540
15	Anticipated Non RPAT Tax Revenue										
16	Cathine - Tiverton Power Assoc. (Tax Stabilization Agreement)	\$ 652,877	\$ 652,895	\$ 670,918	\$ 686,651	\$ 514,988	76%	\$ -	\$ 690,864	FY10 Tax Assessor Calculation	#112-110
17	Pro-Ration of Property Taxes	\$ 60,482	\$ 2,517	\$ 120,247	\$ 30,000	\$ -	0%	\$ -	\$ 20,000	FY10 Tax Assessor estimate = \$30K	#215-109
18	Pro-Ration of Property Taxes - Stanwood	\$ 382,901	\$ 32,000	\$ -	\$ 30,000	\$ -	0%	\$ -	\$ -	FY10 Tax Assessor estimate = \$10K	#215-112
19	Prior Year(s) Property Taxes Collected in FY10							\$ -	\$ 450,000	\$452,420 collected 1 Jul 08 - 31 Jan 09, TC Report	
20	MV Tax				\$ 1,290,000		0%	\$ -	\$ 1,050,000	FY10 Est. Tax Assessor	

TIVERTON BUDGET COMMITTEE											
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WORKING COPY - Draft 3/11/09 - SUBJECT TO CHANGE											
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					Docket	As of 31 Jan 09	FY 09	As of 31 Jan 09			
	Anticipated Non Property Tax Revenue & Reimbursements							58.3%			
1	State and Federal Governments for school operations				\$ 5,108,170	\$ 2,681,781	\$ -	\$ -	\$ 5,305,965	FY10 Gov Proposal 10 March 08	#770-701
2	School Department misc revenues - Fall River Tubins				\$ 68,910	\$ 7	\$ -	\$ -	\$ 73,267	FY10 Estimate per School Dept Doug Fiori	#770-705
3	School Department Housing Aid (Completed Taxes)				\$ 540,000	\$ 123,388	\$ -	\$ -	\$ 735,061	FY10 Estimate .30% of school board cost	#770-706
4	Interest on Taxes	\$ 182,900	\$ 213,534	\$ 202,739	\$ 185,000	\$ 124,523	\$ -	\$ -	\$ 199,724	Prior 3 Yr Avg. FY09 actual on track > docket	#217-112
5	Interest on Town Investments	\$ 141,369	\$ 173,162	\$ 130,205	\$ 165,000	\$ 82,378	\$ 23,781	\$ -	\$ 148,245	Average of 3 Yr actuals	#214-415
6	Departmental fees, licenses, permits, miscellaneous	\$ 855,735	\$ 666,647	\$ 1,016,065	\$ 782,850	\$ 643,764	\$ -	\$ -	\$ 700,000	FY09 actual on track to be > docket	Aggregate
7	Probate and Municipal Court Revenues	\$ 60,673	\$ 63,760	\$ 60,853	\$ 80,000	\$ 32,797	\$ 23,777	\$ -	\$ 61,762	FY09 actual on track to be \$56,223	#196-554; #197-554
8	Third Party Rescue Billings	\$ 220,000	\$ 230,000	\$ 408,500	\$ 300,000	\$ 195,000	\$ -	\$ -	\$ 300,000	FY09 actual on track to be \$334,286	#331-551
9	Municipal Telephone Taxes (public use tax)	\$ 177,686	\$ 150,556	\$ 148,549	\$ 148,549	\$ 133,988	\$ -	\$ -	\$ 133,988	FY10 Gov Proposal 10 March 08	#890-303
10	Town / Land Rentals	\$ 114,959	\$ 156,805	\$ 244,797	\$ 150,000	\$ 80,910	\$ -	\$ -	\$ 150,000	Verify lease situation	#112-575
11	State Revenue Sharing	\$ 599,347	\$ 643,186	\$ 655,433	\$ 482,063	\$ -	\$ -	\$ -	\$ -	FY10 Gov Proposal 10 March 09	#990-302
12	State Aid for Motor Vehicle Phase Out	\$ 1,214,359	\$ 1,417,030	\$ 1,404,450	\$ 1,449,392.00	\$ 1,058,017	\$ -	\$ -	\$ 1,413,809	FY10 Gov Proposal 10 March 09	#990-304
13	Meals & Beverage Taxes (reimbursed by State)	\$ 139,362	\$ 142,804	\$ 163,014	\$ 180,000	\$ 102,166	\$ -	\$ -	\$ 163,992	FY10 Gov Proposal 10 March 09	#990-305
14	Bond Sewer Interceptor - Capitalized Interest	None	\$ 49,272	\$ 61,417	\$ 85,000	\$ -	\$ 21,250	\$ -	\$ 42,500	FY09 \$85K will be less. FY10 less per TA	#215-540
15	Anticipated Non RP&T Tax Revenue										
16	Calpine - Tiverton Power Assoc. (Tax Stabilization Agreement)	\$ 662,877	\$ 662,895	\$ 670,918	\$ 686,651	\$ 514,988	\$ -	\$ -	\$ 690,864	FY10 Tax Assessor Calculation	#112-110
17	Pro-Ration of Property Taxes	\$ 60,482	\$ 2,517	\$ 120,247	\$ 30,000	\$ -	\$ -	\$ -	\$ 20,000	FY10 Tax Assessor estimate = \$30K	#215-109
18	Pro-Ration of Property Taxes - Stanwood	\$ 362,901	\$ 32,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	FY10 Tax Assessor estimate = \$10K	#215-112
19	Prior Year(s) Property Taxes Collected in FY10						\$ -	\$ -	\$ 450,000	\$452,420 collected 1 Jul 08 - 31 Jan 09. TC Report	
20	NV Tax				\$ 1,290,000		\$ -	\$ -	\$ 1,050,000	FY10 Est. Tax Assessor	

Budget Comm
11 March 09

TIVERTON BUDGET COMMITTEE

FY10 Taxation Worksheet

WORKING COPY - Draft 3/11/09 - SUBJECT TO CHANGE

Line #

Proposed Expenditures			Source
1	Local Contribution to Schools	\$ 20,047,959	FY09 'Op budget from Local Sources' (Tab 3, pg. 1)
2	School Debt Service	\$ 2,733,142	School Bonds/BANs
3	Municipal Budget	\$ 13,208,177	TC Submission to BC - 25 Feb 09
4	Municipal Debt Service	\$ 809,219	TIF Sewer
5	Total	\$ 36,798,497	
Financial Obligations			Source
6	FY09 additional amount to bring General Fund to 3% - Resolve #9	\$ 100,000	Estimate is \$68,000: Revenue Worksheet
7	FY10 Uncollectibles & Tax Sale - Resolve #8	\$ 390,000	FY10: 1.25% of Tax Levy - Town Administrator
8	FY10 Abatements - Resolve #7	\$ 260,000	FY10 Tax Assessor
9	FY10 Amount to build General Fund - Resolve #10	\$ 250,000	Will of BC
10	Total	\$ 1,000,000	
Anticipated Non-Property Tax Revenue & Reimbursements			Source
11	School Department Housing Aid (Completed Projects)	\$ 735,061	FY10 Estimate, 30% of school bond cost
12	Interest on Taxes	\$ 199,724	Prior 3 Yr Avg, FY09 actual on track > docket
13	Interest on Town Investments	\$ 148,245	Prior 3 Yr Average
14	Departmental fees, licenses, permits, miscellaneous	\$ 700,000	Conservative Estimate
15	Probate and Municipal Court Revenues	\$ 61,742	Prior 3 Yr Average
16	Third Party Rescue Billings	\$ 300,000	Conservative Estimate
17	Municipal Telephone Taxes (public svcs tax)	\$ 133,988	FY10 Gov Proposal 10 March 09
18	Town / Land Rentals	\$ 150,000	Verify lease situation
19	State Revenue Sharing	\$ -	Zeroed in FY09
20	State Aid for Motor Vehicle Phase Out	\$ 1,413,809	FY10 Gov Proposal 10 March 09
21	Meals & Beverage Taxes (reimbursed by State)	\$ 163,992	FY10 Gov Proposal 10 March 09
22	Bond Sewer Interceptor - Capitalized Interest	\$ 42,500	FY10 will be less than FY09: per TA - verify
Anticipated Non-Real Property & Tangible Tax Revenue			Source
23	Calpine - Tiverton Power Assoc. (Tax Stabilization Agreement)	\$ 690,864	FY10 Tax Assessor Calculation
24	Pro-Ration of Property Taxes	\$ 20,000	FY10 Tax Assessor estimate = \$30K
25	Pro-Ration of Property Taxes - Starwood	\$ -	FY10 Tax Assessor estimate = \$10K
26	Prior Year(s) Property Taxes Collected in FY10	\$ 450,000	\$452,420 collected 1 jul 08 - 31 jan 09
27	Motor Vehicle Tax	\$ 1,050,000	FY10 Estimate, Tax Assessor, State # appx march 1
28	Total	\$ 6,259,925	
FY10 Real Property & Tangible Taxation			Source
29	FY10 Real Property & Tangible Tax Levy	\$ 31,538,572	Line 5 + Line 9 - Line 27 :: For Tax Rate Calculation
FY10 Total Taxation			Source
30	FY10 Total Tax Levy Estimate (including Motor Vehicle tax)	\$ 32,588,572	Line 28 + Line 26 :: 4.75% CAP = \$32,713,807
31	FY09 Total Tax Levy (including Motor Vehicle tax)	\$ 31,229,947	Tax Levy Certification - 12/31/07
32	Taxation would increase by 4.4% over current year.		

Data "1st pass" Verified

Budget Comm
Tax collector
11 March 09

UNCOLLECTED TAXES 2007/2008			
	2007	2008	DIFF
BEG LEVY	\$ 28,131,165.46	\$ 31,229,946.90	
UNCOLLECTED AS OF 2/28/08	\$ 6,651,315.51		
UNCOLLECTED AS OF 2/28/09		\$ 7,584,372.69	
% UNCOLLECTED	23.6439%	24.2856%	0.6416%

*Budget Comm
Tax Collects
11 March 09*

FY 2008-2009	2007	2006	2005
Jul-08	\$ 69,838.18	\$ 6,763.57	\$ 1,443.45
Aug-08	\$ 51,822.63	\$ 23,492.10	\$ 144.88
Sep-08	\$ 19,502.75	\$ 35,068.05	\$ 43.10
Oct-08	\$ 47,028.44	\$ 32,623.55	\$ 1,379.06
Nov-08	\$ 16,295.15	\$ 79,335.81	\$ 247.08
Dec-08	\$ 31,718.79	\$ 25,061.74	\$ 2.12
Jan-09	\$ 10,341.20	\$ 267.99	\$ -
Feb-09	\$ 15,666.56	\$ 308.35	\$ -
TOTALS	\$ 262,213.70	\$ 202,921.16	\$ 3,259.69
FY 2007-2008	2006	2005	2004
Jul-07	\$ 56,096.95	\$ 8,515.31	\$ 2,473.32
Aug-07	\$ 25,426.07	\$ 6,886.47	\$ -
Sep-07	\$ 37,491.01	\$ 3,318.87	\$ 189.63
Oct-07	\$ 32,742.85	\$ 16,349.70	\$ 612.60
Nov-07	\$ 32,340.19	\$ 5,656.15	\$ 97.95
Dec-07	\$ 25,202.88	\$ 16,893.71	\$ -
Jan-08	\$ 16,110.39	\$ 3,931.47	\$ 299.79
Feb-08	\$ 18,341.46	\$ 27,575.93	\$ 833.16
Mar-08	\$ 22,918.05	\$ 17,535.59	\$ 145.54
Apr-08	\$ 20,339.91	\$ 5.19	\$ 300.32
May-08	\$ 13,668.73	\$ 1,018.11	\$ 82.94
Jun-08	\$ 22,319.47	\$ -	\$ 749.59
TOTALS	\$ 322,997.96	\$ 107,686.50	\$ 5,784.84
FY 2006-2007	2005	2004	2003
Jul-06	\$ 59,785.39	\$ 12,885.98	\$ 826.28
Aug-06	\$ 48,934.46	\$ 38,302.31	\$ 402.18
Sep-06	\$ 26,330.53	\$ 28,837.54	\$ 92.03
Oct-06	\$ 35,852.07	\$ 28,247.07	\$ 1,056.92
Nov-06	\$ 12,443.04	\$ 734.21	\$ 147.86
Dec-06	\$ 36,983.86	\$ 239.39	\$ 26.30
Jan-07	\$ 28,603.53	\$ 1,142.21	\$ 1,210.11
Feb-07	\$ 15,319.62	\$ 1,473.41	\$ 272.70
Mar-07	\$ 19,096.79	\$ 1,113.24	\$ 367.04
Apr-07	\$ 7,941.87	\$ 852.76	\$ 425.95
May-07	\$ 34,840.65	\$ 304.08	\$ 531.66
Jun-07	\$ 23,760.60	\$ 268.06	\$ 212.47
TOTALS	\$ 349,892.41	\$ 114,400.26	\$ 5,571.50